

Armstrong Preschool 2021-22 Tuition Information

There are three options for tuition payments. Please reference the reverse page for detailed dates, amounts and payment instructions.

Annual Tuition Schedule:

August 9th: Full tuition payment due.

Biannual Tuition Schedule:

August 9th: First biannual payment due.

January 10th: Second biannual payment due. (January 9th falls on a Sunday)

Monthly Tuition Schedule:

August 9th: May 2022 tuition payment is paid ahead.

Each Month (September – April): Monthly tuition is due on or before the 9th of each month with some adjustments noted on the reverse when the 9th falls on a weekend day.

Late Fee: A \$10 late fee must be included if the payment is made after the stated due date.

Select the option that will work best for your family, for this school year. **Your first tuition payment, due by August 9th, will indicate which tuition schedule you plan to follow.** Tuition information can be found on the back of this page, in the parent handbook and on the preschool website for your reference throughout the year.

All checks, paper or electronic, should be made out to Armstrong Chapel United Methodist Church with “preschool” and the child’s name in the memo line. August payments should be dropped off or mailed to the church office to the attention of Amy Voss. During the school year, checks should be placed in the mailbox in the preschool hallway or mailed to the church. Payments can also be made online using the Preschool Payment Portal. Payment options and instructions are summarized on the reverse of this letter.

If a child is withdrawn, a thirty-day notice must be given in writing in order for any tuition to be refunded. This written notice must be mailed to the preschool mailing address or handed to Amy Voss and received at least thirty days prior to the withdrawal date. You will be refunded any tuition pre-paid past the thirty-day period. The thirty day notice also applies if a child is withdrawn between August 9th and the first day of school.

If tuition is not paid monthly, and attempts are not made to bring the account up to date, the child will no longer be enrolled in the preschool program. May tuition will not be refunded.

Tuition is computed on a yearly basis and divided by nine, so that you pay the same amount each month regardless of the number of days. There are no tuition reductions for holidays, illness, weather, or any other absences.

Armstrong Preschool 2021-2022 Tuition Information

Below is the detail about the payment options for your child for Armstrong Preschool for this year. **Please keep this letter as a reminder of when your tuition is due.** Please note that your **first payment is due by August 9th**. Payments not received by August 9th will be considered late. A \$10 late fee must be included with late payments.

If your child will be attending preschool one day per week:

Total Annual Tuition: \$765

Annual Tuition: One payment by August 9th

Biannual Tuition: Two payments on August 10th and January 10th of \$382.50

Monthly Tuition: Monthly payments from August 10th to April 10th of \$85

If your child will be attending preschool two days per week:

Total Annual Tuition: \$1305

Annual Tuition: One payment by August 9th of \$1305

Biannual Tuition: Two payments on August 9th and January 10th of \$652.50

Monthly Tuition: Monthly payments from August 9th to April 11th of \$145

If your child will be attending preschool three days a week:

Total Annual Tuition: \$1755

Annual Tuition: One payment by August 9th of \$1755

Biannual Tuition: Two payments on August 9th and January 10th of \$877.50

Monthly Tuition: Monthly payments from August 9th to April 11th of \$195

If your child will be attending preschool four days a week:

Total Annual Tuition: \$2160

Annual Tuition: One payment by August 9th of \$2160

Biannual Tuition: Two payments on August 9th and January 10th of \$1080

Monthly Tuition: Monthly payments from August 9th to April 11th of \$240

If your child will be attending afternoon enrichment for one class:

Total Enrichment: 16-week session: \$480

Annual Addition: One payment by August 9th of \$480

Biannual Addition: Two payments on August 9th and November 15th of \$240

If your child is attending afternoon enrichment for two classes:

Total Enrichment: 16-week session: \$960

Annual Addition: One payment by August 9th of \$960

Biannual Addition: Two payments on August 9th and November 15th of \$480

Payment Methods

Drop Off Payments:

Preschool Drop Box: located next to the director's office.

Church Office: Jefferson Center, white old school building across the street from the main building.

Church Office Hours: 8:00-3:00 Monday-Thursday. There is a mail slot in the door for after-hours use.

Mail Payments: Armstrong Preschool Attn: Amy Voss 5125 Drake Rd. Cincinnati, OH 45243

Online Payments: Scan the QR Code shown on the right or visit the preschool website
armstrongpreschool.org/tuition

